

Philip Jean-Pierre

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QUALIFICATIONS PROFILE

- Graphic Designer with nine years of experience in multimedia, web, marketing and print design.
- Exceptional collaborative and interpersonal skills; dynamic team player with well-developed written, verbal, and computer skills.
- Highly skilled in client/vendor relations and negotiations, talented at building and maintaining “win-win” partnerships.

TECHNICAL PROFICIENCY

Platforms: Mac OS system, Windows system.

Software/Language: Microsoft Word (Excel, Outlook, Publisher, and PowerPoint), Access, Visio, Adobe Creative Suites (Acrobat, Photoshop, InDesign, Illustrator, Dreamweaver, Fireworks, Flash), Cinema4D, HTML/XHTML, CSS, CMS, Microsoft Sharepoint, and Quark

Portfolio: <http://www.butterfishmaniac.com/>

EXPERIENCE

The MITRE Corporation, Mclean, VA April 2007 – January 2010

- *The MITRE Corporation is a not-for-profit organization chartered to work in the public interest. Applying expertise in systems engineering, information technology, operational concepts, and enterprise modernization to address our sponsors' critical needs.*

Title: Design Specialist

Duties:

As a design specialist at THE MITRE Corporation, I created complex visual storyboarding presentations, video productions for training and education. I generated concept designs and 2D models of theoretical products and ideas, while also assisting in production of graphics and illustrations for various web and multi-media presentations. I coordinated publication design for marketing and branding campaigns that supported the initiatives and concepts of the military and intelligence community.

Sodexo Gaithersburg, MD March 2006 – April 2007

- *Sodexo, Inc. is the leading provider of integrated food and facilities management services in the US, Canada, and Mexico*

Title: Graphic Designer – RFP/RFI

Duties:

As a graphic designer for Sodexo, I efficiently managed and coordinated design and production from concept to completion of RFP/RFI for government and private corporations. I also worked closely with clients, sales staff, legal and finance staff to coordinate completion of projects. As part of a green initiative, I successfully designed and produced an electronic proposal as an interactive PDF that included flash and video files. Other duties included designing brand and marketing materials, imagery research, collection, correction and manipulation, and package design.

KMI Media Group, Rockville, MD April 2005 – October 2005

- *KMI Media Group is the leading independent publisher of targeted information about military technologies and operations, focusing on information required by Congress to facilitate the acquisition process.*

Title: Graphic Designer -Publication & Periodicals

Duties:

As a graphic designer for KMI Media Group, I managed and coordinated production of monthly military periodicals (MILITARY MEDICAL/CBRN TECHNOLOGY & MILITARY INFORMATION TECHNOLOGY). I worked closely with sales staff to coordinate advertising layout and design to maximize the visual impact for advertisers. I worked with printers to ensure quality control of final publications. Additional work for publications included creation of digital lead-art for feature articles and creation of additional images for specific military projects and conceptual military applications. I also coordinated and directed a company-wide software transfer from Quark to Indesign.

Sundowner Media, Washington, DC June 2000 – Present

Title: Graphic Designer –Principal

Duties:

As a freelance designer, I design art and copy layouts including promotional displays and marketing brochures for products and services, develop distinctive logos for products and businesses, and create visual designs for annual reports and other corporate literature. Additionally, I develop the overall layout and design of magazines, newspapers, journals, corporate reports, generated email blasts, maintained internal and external content management systems. I also offer software and hardware training and support including installation and set-up.

USPS (Brand Identity &Design-Department), The Education Trust, The American Association of Colleges for Teacher Education, and The Ad Store DC (<http://www.JSOH.org>)

EDUCATION

The Art Institute of Pittsburgh, Online Division – (Bachelor of Science-Graphic Design)

Pertinent Courses: Fundamentals of Design, Drawing Fundamentals, Branding, and Color Theory for Production

Expected Graduation Date: May 2012

AWARDS/TRAINING/CERTIFICATIONS

Computer Arts Magazine Website Spotlight Artist (April 2003)

Managing Multiple Projects, Objectives, and Deadlines – Skillpath Seminar (February 2007)

Adobe Dreamweaver Training Certification - Skillpath Seminars (November 2008)

Adobe Creative Suite 4 Training Seminar (January 2009)

INTERESTS

Feudal Japanese history

Cooking with lots of garlic

Foreign mystery novels

Collecting Vintage Art Instruction Books

Martial arts

Travel

Frederick Douglass